

Graeme College

1873 - 2025



GRANT HOUSE

Boarder's Handbook



WELCOME

Welcome to the **Grant House** family. We look forward to sharing your journey as you progress and while you hone your academic, sporting and inter-personal skills.

Like you, the Grant House staff have faith in your future and look forward to you being a part of our family.

CONTACT DETAILS

		WORK	CELL	EMAIL
Superintendent	Mr M Pretorius	081 260 6309	082 436 3084	m.pretorius@graemecollege.co.za
Matron [seniors]	Ms L Manning	081 343 8528	084 417 2490	l.manning@graemecollege.co.za
Matron [juniors]	Mrs L Holland	081 496 7761	082 982 4701	l.holland@graemecollege.co.za

STANDARD RULES AND CODE OF PRACTICE

1. BEGINNING AND END OF TERM

- 1.1. At the beginning of each term, all boarders must report to Grant House between 12:00 and 17:00 on the day before school re-opens, unless a reasonable, timely arrangement has been made with the staff member of duty.
- 1.2. Boarders must obtain an entrance voucher (a white slip as proof of payment) from the Finance Office at the school before being permitted entrance to Grant House at the beginning of each term.
- 1.3. At the end of term, boarders may only leave Grant House earlier than the last day of term if they obtain written permission from the Head of Academics.
- 1.4. At the end of the term, boarders must sign out in full school uniform, accompanied by the person that is fetching them.
- 1.5. Boarders must travel in full school uniform.

2. RISING TIMES

2.1. Monday to Friday

Bells	06:00	Wake Up
	06:10	All boys must be out of bed to shower
	06:35	Inspection bell
	06:40	Line up for breakfast

2.2. Weekends

Saturdays	07:15	During rugby and cricket season
Sundays	08:25	Breakfast

3. MEAL TIMES AND DINING ROOM

- 3.1. During meal times, universally acceptable manners apply, such as the use of cutlery, sitting upright, and not speaking whilst eating.
- 3.2. Boys must be in the dining room at the set meal times, and remain until after grace has been said.

- 3.3. No boarder may miss a meal without permission from the staff on duty.
- 3.4. Boarders must dress neatly for all meals and no sleepwear (including slippers) is allowed.
- 3.5. Boarders are encouraged to eat vegetables and/or fruit with every meal.
- 3.6. Boarders may go for seconds when the 'seconds' bell rings, starting from Grade 12, downwards.
- 3.7. Late meals may only be booked if boarders have a school commitment or with the permission of the Master or Matron on duty.
- 3.8. Late meal slips may only be filled in and signed by the Master or Matron on duty, then put in the kitchen.
- 3.9. Dietary requirements ie. food allergies or not eating spicy foods must be communicated to the respective matron at the beginning of the year. A form issued by the catering company is to be completed and submitted to the matron.

4. VISITS AND OUTINGS

- 4.1. All visiting and outing privileges are subject to:
 - the correct procedure being followed.
 - all documents being submitted timeously.
 - a boarder not having school or hostel commitments, which includes punishment.
 If a boarder has been gated, he will not be allowed out for the period of the gating
- 4.2. Boarders will know before prep time on Thursday evening whether or not punishment has been completed, which will allow adequate time to make weekend arrangements.
- 4.3. In the event that a boarder needs to be signed out by a person, other than their parents, permission must be obtained from the Superintendent via email or WhatsApp.
- 4.4. All weekend arrangements must be made with the Superintendent by 21:00 on Thursday evenings (e.g. permission and invitations)
- 4.5. Grant House staff will only transport boarders to and from the bus stop for leave-out weekends, and at the start and end of school holidays. At other times boarders must arrange their own reputable taxis.
- 4.6. Boarders are responsible for ensuring that permission is granted before the stipulated time. Failure to do so will result in the boarder not being allowed to go out.
- 4.7. Boarders leaving the hostel grounds must travel in school uniform. Only boys traveling long distances by bus may wear school tracksuits.
- 4.8. Boarders are encouraged to have cell phone access while traveling so that the Grant House duty staff can be informed of bus delays, etc.

BUNKING OUT, I.E. BEING OFF SCHOOL GROUNDS WITHOUT PERMISSION, IS A VERY SERIOUS OFFENCE AND WILL RESULT IN SEVERE GATING, OR EVEN EXPULSION. ANY BOARDER THAT IS ABSENT FROM THE HOSTEL WITHOUT PERMISSION DURING THE NIGHT WILL NOT BE PERMITTED TO RETURN TO GRANT HOUSE.

5. SIGNING OUT ARRANGEMENTS FOR WEEKENDS AND LEAVE-OUT

- 5.1. Irrespective of where a boy goes, school uniform is to be worn. This includes leaving and returning to Grant House.
- 5.2. A telephone call, email, WhatsApp message or note is required from a boarder's parents to allow him to spend an evening/weekend with a friend as well as an invitation from the friend's parents inviting the boy to their home. This is to be done BEFORE 21:00 on a Thursday evening. Permission for this arrangement is at the discretion of the Superintendent or Senior House Master.
- 5.3. Leave-outs can be granted by the Superintendent.
- 5.4. No boarder (from Grade 8 – 12) may sign out to spend the weekend with a day boy in Grahamstown, unless prior arrangements have been made with the Superintendent.

5.5. Weekdays

- Individual town leave-out may be granted by the Master on duty for urgent business only.
- All boarders must be signed out by the Master on duty
- All boarders are to sign out if they are going to leave the school premises or if they will not be back from sporting/school-related activities before supper.
- Boarders must sign back IMMEDIATELY and PERSONALLY upon their return
- Full school uniform must be worn when boarders go to town.

5.6. Friday afternoon

- General town leave-out is granted by the Master on duty before 14:00
- Full school uniform is to worn.
- Boarders must return by 17:30.
- Boarders must sign out and in

5.7. Saturday and Sunday

- Individual leave-out is granted by the Master on duty.
- Full school uniform is to be worn.
- Return for meals, by 17:30 at the latest.
- Boarders must sign out and in.

5.8. Weekend out

- Parents may sign boarders out on the Friday, after school commitments have been met, and Boarders must report back in and sign in by 17:00 on Sunday.
- If a boarder returns on Monday morning, he must arrive in time for school.

5.9. Transport arrangements

- Boarders will only be fetched from the bus if arrangements were made in advance.
- Boarders must ensure that the Matrons have both the departure and arrival dates and times before the leave-out or holidays begin.
- Grant House will not be obligated to fetch any boarder who has not made the necessary arrangements beforehand.
- Please ensure that you book your son's ticket on a bus which arrives at a reasonable hour during the day or evening.

SCHOOL, ACADEMIC AND SPORTING COMMITMENTS TAKE PRECEDENCE OVER ALL THE ABOVE LEAVE-OUT ARRANGEMENTS.

6. RECEIVING VISITORS AND/OR GOING OUT FOR A BRIEF PERIOD

During the exam period, no visiting is allowed during prep times. Prep times are as follows: \ 08:00 – 09:00, 09:15 – 10:15, 11:15 – 12:00, 12:15 – 13:00, 14:30 – 15:30

- 6.1. Boarders may receive visitors in the Library, or the garden in the front of Grant House, after permission has been obtained from one of the staff members on duty. Boarders may not be in 'out of bounds' areas.
- 6.2. Boarders are not allowed to sit in cars with anyone other than their parents, and only after permission has been obtained from one of the staff members on duty.
- 6.3. Unless written permission is obtained from the Superintendent, boarders may not receive lifts to and from functions, or from anyone other than a staff member or as signed driver.
- 6.4. At no time are parents or any other visitors (including day scholars) allowed upstairs to dormitories unless assisting with the carrying of luggage at the beginning and end of term.
- 6.5. Boarders are not allowed to receive visitors or telephone calls during prep times. In the case of an emergency, parents are requested to phone the Matron. never boarders go visiting, they must be signed out and back in by their parent or host on the sign-out sheet in the file in the foyer.

Parents are encouraged to visit their sons, but at times restrictions may apply.

7. TIMES FOR PREP / INSPECTION / QUIET TIME / LIGHTS OUT

	VENUE	PREP TIMES	HAND PHONES IN	QUIET TIME	LIGHTS OUT
Juniors [Gr4 - 7]	Dining Hall	18:30 - 19:10 [1]	20:15	20:20 - 20:30	20:30
Seniors [Gr8 - 12]	Prep Room	18:30 - 19:10 [1] 19:20 - 20:00 [2] 20:10 - 20:45 [3]	21:15	21:20 - 21:30	21:30

LATE PREP (SENIORS ONLY)

Special permission from duty masters – No longer than 45 minutes and no later than 22h15

Grade 12

Between 21h30 and 22h00 the Grade 12s must either be in the Matric Coffee Room or in their own dormitories. NO PLAYING OR WANDERING IN PASSAGES.

LIGHTS OUT TO BE STRICTLY ADHERED TO. NO MOVING AROUND OR TALKING WILL BE PERMITTED AFTER LIGHTS OUT. NO CELL PHONES ARE ALLOWED TO BE ON - THEY WILL BE CONFISCATED.

8. DORMITORIES

- 8.1. Boarders must ensure that the dormitories and rooms are tidied and each boarder's bed is made before leaving for school.

- 8.2. The following will be checked daily:
- Beds made correctly, duvet shaken, bottom sheets straightened, extra blankets folded neatly and left at the bottom of the bed.
 - Nothing may be left under the beds e.g. shoes, bags, litter etc.
 - Mirrors must be cleaned
 - Windows must be left open and fastened properly.
 - Bins must be emptied every morning.
- 8.3. Lockers and cupboards are to be kept tidy at all times. There should be nothing on the floor or placed on top of the cupboards, except one sports bag and / or suit case per boy.
- 8.4. Spare sports kit and tuck need to be kept in lockers or cupboards.
- 8.5. No boarders are allowed in any rooms other than their own. Boarders may request permission from the occupants of a room before entering that room. |
- 8.6. No pictures are to be stuck on dormitory walls or on the outside of lockers/cupboards.
- 8.7. No Grant House property in dormitories is to be defaced in any way.
- 8.8. No boarders may hang any articles of clothing out of dormitory windows.
- 8.9. No boarder is allowed to sit on window sills.
- 8.10. Lights are to be switched off upon leaving dormitories.
- 8.11. Under no circumstances may the fanlight above the door be covered.
- 8.12. Doors are to be left open at all times.
- 8.13. Only matrics are allowed to be upstairs during afternoons or during prep times.
- 8.14. Boarders are to obtain permission from the Matron on duty to be upstairs during the afternoon.
- 8.15. No shouting or rough play is permitted in the dormitories or passages (e.g. playing with balls, cricket bats or hockey sticks, etc) Any broken lampshades, windows, furniture, etc must be replaced at the expense of the boarder/s responsible for the damage.
- 8.16. Boarders are not allowed to keep flammable liquids or substances in their dormitories, lockers or anywhere else at Grant House. This will be regarded as Serious Misconduct.
- 8.17. Lockers must be locked at all times and a duplicate key handed to the Matron for safe keeping. If, for any reason, and only in exceptional circumstances, a boarder's cupboard needs to be opened, the lock will be cut if no duplicate key has been handed in.
- 8.18. If boarders leave clothes are found lying around the hostel, they will be confiscated. The items will only be returned to the boarder upon payment of a fine.
- 8.19. Boarders are to hang towels neatly on the towel rails.

- 8.20. Radios / music is to be played at a level that is considerate to all.
- 8.21. Any breakages e.g. broken towel rails, cracked or broken windows or latches, fused light bulbs, etc. just be reported to the matron on duty.
- 8.22. No boarders may be in possession of the following (Grade 12's included)
- Desktop computers
 - Heaters
 - Play stations
 - A fridge, kettle or any similar item.
- 8.23. Junior dormitories are inspected by the Masters on duty at 19:30 on Sunday evenings.
- 8.24. No cutlery or crockery may be taken from the dining room to be used in the dormitories.

9. LOCKERS

- 9.1. All clothing must be kept in lockers
- 9.2. Intensive locker inspections will be held each morning and evening.
- 9.3. Matric lockers will be inspected by the Senior House Master each Monday.
- 9.4. Dirty clothing must be kept in a laundry bag / basket at the end of the bed.

10. BATHROOMS

- 10.1. Boarders are encouraged to be conscious of the environment and to use every opportunity to save electricity and water.
- 10.2. Boarders may only use the bathroom in their own wing.
- 10.3. No robust play or horseplay will be tolerated.
- 10.4. Boarders must ensure that their bodies are completely dry before stepping out of the shower.
- 10.5. Boarders are expected to wear a dressing gown, pair of shorts or tracksuit bottom when walking to or from the bathroom.
- 10.6. Shower times during the week are from 06:00 – 06:30 and from 17:00 – 17:20

11. ILLNESSES / SICK BAY

- 11.1. It is vitally important that Medical Aid forms are completed in fully at the beginning of every year. Any changes made to medical aid details during the year must be submitted to the matron immediately.
- 11.2. Please report any allergies / medical conditions to the Matron on arrival at the beginning of the year.
- 11.3. A Medical Aid card, or certified copy of the card, and a certified copy of the member's identity card must be submitted with the boarding forms.

- 11.4. Any medical certificates from a doctor or any other medical practitioner must be sent to the school before any boarder will be excused from sport.
- 11.5. When a boarder is feeling ill, they must report in person to the Matron on duty, regardless of the time of day or night.
- 11.6. Should it be necessary for a boarder to see a doctor/dentist/physiotherapist, the Matron will obtain the parent's consent and, thereafter arrange an appointment and take the boarder to the relevant medical practitioner.
- 11.7. Doctor and dentist appointments MUST be arranged through the matron on duty, and must be scheduled for the afternoon. Should a parent schedule an appointment on behalf of their son, please always advise the matron. Excluding emergencies, school activities take preference.
- 11.8. Boarders are not permitted to schedule an appointment with a medical practitioner without consulting their parents or the matron first.
- 11.9. Boarders must hand ALL medication, including vitamin supplements to the Matron for safekeeping. These will be administered as required. Boarders are not allowed to keep their own medicines. Any boarder that keeps medication in his room, or who issues any medication or vitamins etc. to another person will face disciplinary action.
- 11.10. If boarders feel unwell and are admitted to sick bay, they may ONLY be discharged by the Matron. Boarders may not discharge themselves from the sick bay.
- 11.11. No visitors are allowed in the sickbay without permission from the Matron on duty.
- 11.12. Pyjamas must be worn in the sick bay.
- 11.13. No laptops or cell phones are allowed in the sick bay without permission from the Matron.

12. MEDICINES

Please supply the following medications in a sealed container (e.g. 2 litre ice cream tub)
Parents are to please sign the form permitting the Matrons to dispense medicine to your son.

- 12.1. Flu medication
 - Cough syrup
 - Throat spray / lozenges
 - Cold and flu medication (please check age suggestion)
 - Vicks / Chest rub
 - Flu packs are available from Frontier Pharmacy in New Street or Grahamstown Pharmacy in High Street. These packs include Flustat, Vitamin C tablets, iodized throat lozenges and paracetamol.
 - Appropriate medication if your son has any allergies.
- 12.2. Pain medication
 - Paracetamol tablets or syrup
- 12.3. Stomach medication for
 - Nausea
 - Stomach cramps
 - Diarrhoea

- 12.4. Sports injuries
- Muscle rub
- Anti-inflammatory / pain tablets

13. LAUNDRY

- 13.1. Laundry is done once a week and handed in on MONDAY MORNINGS
Each boarder must have enough clothing to last two weeks.
- 13.2. A reasonable quantity of laundry may be submitted. Only a limited amount of civvies will be laundered.
- 13.3. ALL articles of clothing must be CLEARLY MARKED with proper name tags. The laundry number must be printed after the boy's name. Marking pens have proved most unsatisfactory.
- 13.4. Please ensure that name tags are sewn onto garments in a conspicuous place i.e. not on the shirt tails or seams. Name tags must be sewn onto the top of each sock, not on the toe.
- 13.5. A laundry slip must always be completed correctly with any laundry handed in. Should a boarder fail to complete a laundry slip, the laundry will NOT be sent to be washed.
- 13.6. All boarders must own a large sock bag (available at Pep Home / Crazy Store).
No loose socks will be sent to the laundry.

14. TELEPHONES

- 14.1. Boarders may receive phone calls at the following times only:
 - Monday to Friday between 14:00 and 17:30
 - Weekends between 08:30 and 21:30.
 - During prep breaks
- 14.2. Calls at other times disrupt the Grant House routine, but please do not hesitate to contact the Superintendent or Matrons in case of an emergency.
- 14.3. No calls may be made or received during meals or prep time.

14.4. Cell phones

Cell phones are allowed at the owner's risk. Grant House staff will not be held liable for the loss of, theft or damage to cell phones.

- Juniors

Juniors cell phones will be handed out at the discretion of the junior boys' matron.

15. PREP ROOM AND LIBRARY

- 15.1. These facilities are available for the convenience of all boarders and should be kept neat and tidy at all times.
- 15.2. No robust, horseplay or ball games are permitted indoors.
- 15.3. No mobile devices or I-pods are allowed to be switched on or used during prep times.
- 15.4. Matrics who are not in their rooms during study times will be obliged to do prep in the Prep room.

16. PREP

- 16.1. Silence is expected during prep time to allow everyone to use the time to their advantage. No learner can ever have 'no homework'.
- 16.2. At the start of prep time, boarders are allowed two minutes to get their belongings together before commencing with prep in earnest. Thereafter, boarders may not communicate or leave their desks until prep break.
- 16.3. During prep sessions, boarders may not ask questions without permission. If permission is granted, boarders may sit together outside the prep room for no longer than five minutes. Permission for group work will only be granted upon receipt of a note from the relevant teacher.
- 16.4. Certain practical subjects sometimes require additional space. Permission for a suitable work area will be granted in cases of this nature.
- 16.5. Boarders may only leave their prep desks if special permission has been obtained before the start of prep or during the prep break.
- 16.6. Boarders may only be absent from prep after obtaining permission from the Master on duty or Superintendent.
- 16.7. Staff will only dismiss boarders once the prep room is tidy.
- 16.8. Boarders are not allowed to eat during prep time.
- 16.9. Boarders are allowed to do evening prep in their sleepwear or gowns.
- 16.10. If a boarder is not feeling well, he may obtain permission from the Master on duty to go to the Matron, who will then put them into the sickbay. No boarders may sleep upstairs during prep times.

17. TELEVISION

Watching of television is a privilege and not a right, and is subject to permission from the staff on duty. Boys are, however, encouraged to watch daily news.

18. COMMON AREAS

These areas must be kept neat and tidy at all times. Windows and curtains must be opened daily.

19. SWIMMING POOL

- 19.1. The swimming pool is available at stipulated times, but its use may not interfere with the basic routine of Grant House.
- 19.2. Swimming times will be determined by the Master on duty.
- 19.3. NO boarders are permitted in the swimming pool area unless accompanied by a Master.

20. COMPUTER / DUTY ROOM

- 20.1. Computer times must be booked on the schedule on the notice board. Only one person is allowed to use a computer at any one time.
- 20.2. Boarders may not use the computers to play games, music, change any computer settings or add/remove programs. Computers may only be used for academic purposes.
- 20.3. No food or drink is allowed in the computer room at any time.
- 20.4. The computer room must be kept neat and tidy at all times. No papers, books, stationery, etc may be left on the shelf. Computers are to be shut down properly after use.
- 20.5. Should a computer be found to be non-functional at any time, this must be reported to the Matron. Boarders should refrain from trying to solve the problems themselves.
- 20.6. Boarders are not allowed to use Grant House printers, and have to pay for copies.

21. FUNCTIONS

- 21.1. Leave to attend dinners and functions will be given at the Superintendent's discretion, and with necessary permission. This applies to weekends only.
- 21.2. Boarders must return to Grant House no later than a time agreed to by the Master on duty.

22. LEAVING THE SCHOOL CAMPUS

- 22.1. Boarders may not leave the school campus without permission.
- 22.2. Boarders may not enter Grant House during school hours without permission from the Matron on duty.
- 22.3. Should a boarder desperately need to return to Grant House during the school day, the teacher of the class will put a message on the staff WhatsApp group to alert the Matron on duty.

23. GRAEME COLLEGE UNIFORM – See School Rules

As learners of Graeme College, boarders are expected to wear their school and sports' uniform with pride. Boarders are not permitted to wear only part of their uniform, or wear slops with their school or sports' uniform. Casual tops and anoraks are not to be worn with school tracksuit pants, nor may school tracksuit tops be worn with casual wear. During winter terms boarders may wear a rain-o-mac or blazer to school

24. CLOTHING LIST

Clothing items needed by Grade 4 to 12 boarders:

School Clothing

Blazer with badge	1
Graeme College Tie	1
Graeme College jersey	2
Graeme College tracksuit	1

Sports Clothing

The following items are compulsory	
White PT shorts	4
Graeme College golf shirt	3
Graeme College sports cap	1

Graeme College rain-o-mac	1
Grey long trousers (Seniors)	3
Grey shorts (Juniors)	3
School shirts – with GC badge	8
Grey socks	6 pairs
2	
Black school shoes	1 pair

School and sports clothes can be bought from T Birch & Co.

The following items are required for relevant sport your son plays:

Cricket and tennis shoes	1 pair
Cricket longs	
Rugby boots	1 pair
Rugby jersey	1
Rugby socks	2 pairs
Black Speedo swimming costume	1
Hockey boots	1

Casual clothing

Shirts (t-shirt type only)	6
Shorts	2
Tracksuit	2
Warm jacket	1
Socks	6 pairs
Underpants	10
Pyjamas	2
Jeans	2
Social outfit (Long trousers)	1
Tackies	1
Sun hat	1

Additional items:

Bedding

Duvet Inner	1
Pillow	1
Mattress cover (Waterproof)	1
Duvet covers	2
Fitted sheets	2
Pillow cases	2
Blanket	1
Warm blanket	1
Bath towels	2
Swimming towel	1

Additional items

Laundry bag/basket	1
Sock bag for laundry (Large)	1
Coat hangers	15
Shoe polish	1
Water bottles	2

Toiletries

Toiletry bag (large)	1	Shampoo	2
Soap Dish	1	Soap	2
Toothbrush & Toothpaste	2	Deodorant	2
Body cream	1	Hair brush / comb	1
Lip balm	1	Sunscreen	1
Tissues	1 box		

25. TUCK

Boarders are allowed to bring tuck to Grant House. Seniors may keep tuck locked in their cupboards at their own risk. Juniors are to hand all tuck to Mrs Holland who will it locked away and hand it out at certain times.

Examples of possible items

Chips	Cereal	Biscuits
Milo	Small boxes of fruit juice / Oros	500ml boxes of long lifemilk
Sweets / Chocolates	Suckers	Biltong
Microwaveable popcorn	Snack bars	Small boxes of fruit

No chewing gum or bubble gum is allowed.

No perishable items are allowed, as fridge facilities are not available to the boarders.

26. POCKET MONEY

Parents of boarders up to, and including, Grade 5 may deposit money into the school bank accounts which your son may draw from once a week. The reference must be your SON'S NAME and POCKET MONEY.

The older boarders must have their own bank accounts and bank cards. Boys are advised not to keep large amounts of cash in their lockers or on their person.

No money may be deposited into a staff member's account for any of the boys.

27. EXTRA LESSONS

Should you feel that your son needs extra lessons other than the focus sessions offered by the school, please contact the Matron responsible for your son, who will provide you with the different options available in Grahamstown.

28. SCHOLAR INSURANCE

Graeme College offers optional personal accident insurance cover for a nominal annual fee. This covers your son for any injury or permanent disability that is sustained on the school premises or while attending a school-related activity. Please consider this for your son, especially if you are not on a medical aid. No child will be permitted to play rugby if they are not either on a medical aid or on scholar insurance. Forms are available from the Matron.

29. PAYMENT OF GRANT HOUSE FEES

Grant House fees are to be paid in full before the start of each term. Boarders will only be permitted entry into the boarding establishment once they are in possession of White Slip which is obtained from the School Finance Office.

30. SECURITY MEASURES

- 30.1. The security of boarders and staff is of paramount importance at all times, therefore the rules of Grant House must be adhered to – they come with the wisdom of experience.
- 30.2. Evacuation drills will be held regularly, often in the middle of the night. All boarders are expected to cooperate during every evacuation drill.
- 30.3. Boarders are urged against apprehending suspicious looking characters on the premises, but must report such incidents to a staff member immediately. The security company will be contacted immediately.
- 30.4. It is unfortunate that in a boarding facility, theft does occur. For this reason every boy must have three (3) padlocks and keys for their cupboards. Duplicate keys must be placed in a marked envelope and handed to the matron for safekeeping.
- 30.5. Boarders may never "borrow", use or take another person's possessions without permission. Such an action will be regarded as theft and, if found guilty, the boarder will be ordered to leave Grant House.
- 30.6. Should a boarder be privy to the code of any gate on the school property, this information may not be shared with anyone.
- 30.7. Boarders must follow the 'signing out and in' procedure whenever they intend leaving or entering the Grant House building.

30.8. Should it be found that any boarder has placed the lives of other boarders or staff members at risk, he will be expelled from Grant House.

31. GENERAL

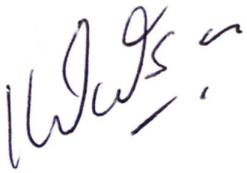
- 31.1. Hitch hiking, smoking of any sort (this includes vaping and e-cigarettes), use of addictive or prohibited substances, breaking of bounds, drinking of alcohol or alcoholic beverages and theft are treated as SERIOUS OFFENCES and could lead to expulsion from Grant House
- 31.2. Boarders are not permitted to use, or have, any form of private transport at Grant House or at homes of relations or friends in town, for use during the school term.
- 31.3. Boys may not walk up to school via the tarred road in front of the staff flats. Boarders must walk to school via the cement pathway between the pre-school and pavilion.
- 31.4. The staff wing is out of bounds for all boys.
- 31.5. Large sums of money may not be kept in the dormitories. It must be handed to a Master or Matron for safekeeping.
- 31.6. No food, cutlery, or crockery may be taken out of the dining room during or after meals.
- 31.7. Only portable-type sound systems are permitted. During weekends sound systems are allowed. Please consider others when playing music. The playing of incessantly loud music will lead to confiscation for the remainder of the term.
- 31.8. BREAKAGES of any sort must be reported immediately. Should the breakage be a result of robust play, etc, the account will be for the boarder's parents to settle.
- 31.9. School-related clothing must be worn on campus until 16:30, and to all school-related activities.
- 31.10. The master on duty must be informed of the whereabouts of boys at all times.
- 31.11. Boarders may not travel in a vehicle driven by young or inexperienced drivers at any time
- 31.12. Only junior parents may help their sons to unpack on a Monday, and may only do so during breakfast.
- 31.13. Juniors may draw pocket money from Mrs Steele between 14:00 and 15:00 on Monday to Thursdays.
- 31.14. Possession of unauthorized key(s) will lead to a disciplinary hearing and the possible expulsion from Grant House.

32. COMMITTEE RESPONSIBILITIES (not a comprehensive list)

- 32.1. The Grant House staff encourage the development of leadership and management skills in all the boarders.
- 32.2. Grant House has the following committees: Grant House Improvement, Entertainment, RCL and a Food Committee.
- 32.3. Committees will have specific duties assigned to them, and may elect a chairperson.

A boarder will oversee each committee.

- 32.4. Every boarder will have an opportunity to serve on a committee, thereby assisting in creating a home away from home.
- 32.5. Committees may consist of boarders from various grades. Grade 8 boarders may only serve on committees from the middle of the term.
- 32.6. Committees will be announced at the Grant House Boarders banquet.



K M WATSON
Headmaster



M PRETORIUS
Hostel Superintendent



*Welcome to the
Graeme College Family*

